



# STEP # 2

# Winter Holiday Fundraiser

**ORGANIZER'S COPY** This sheet has two purposes:

- 1) Use this to tally the total of all items sold by individual fundraisers and create your final order form - transfer totals in the light blue boxes to the final order form - make copies for extra sheets if necessary.
- 2) Use it to break out and sort the delivery to fundraisers on delivery day.

Organization Name:

## Order Form

		\$34	\$34	\$30	\$20	\$15	\$15	\$15	\$15	\$50		
Phone	Fundraiser's name and contact	1	2	3	4	5	6	7	8	9	Total \$	Pmt
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
		Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	Qty	\$\$\$	cash check
<b>Thank you and enjoy this Holiday Season!</b>		<b>Totals</b>									\$\$\$	

Transfer numbers in the light blue boxes to the Final Order Form.  
 Keep this sheet to help when dividing up your delivery among fundraisers.